

CITY OF COTTONWOOD
NOTICE OF REQUEST FOR STATEMENT OF QUALIFICATIONS
FOR
WATER AND WASTEWATER UTILITY ENGINEERING SERVICES

Notice is hereby given that the City of Cottonwood, (hereinafter referred to as “City”) is soliciting Statements of Qualifications from Engineering Firms, in accordance with Arizona Revised Statutes (A.R.S.) Title 34, for **Water and Wastewater Utility Engineering Services**. In this Request for Statements of Qualification (RFQ) the City is seeking professional services associated with water and wastewater utility engineering services (hereinafter “Services”). The Services may include, but are not limited to, consultation, research analysis, siting considerations, design, inspection and long-term planning. It is intended that the successful Proposer would enter into an indefinite, non-exclusive contract with the City to provide these Services.

A complete copy of this RFQ may be obtained by calling **928-634-0186 ext. 3309**, or a copy may be picked up during regular business hours at the **Development Services Department**, 111 North Main Street, Cottonwood, Arizona. Proposers are invited to review the information and to submit their Statements of Qualifications in accordance with the criteria established within this RFQ. Written questions regarding this RFQ must be received by the Development Services Department no later than 72 hours prior to the due date and may be emailed to Troy Odell PE at todell@cottonwoodaz.gov with a copy to David Hausaman at dhausaman@cottonwoodaz.gov. Questions may then be responded to by written addenda to this document. **Oral statements or instructions shall not constitute an amendment to the RFQ.**

All submittals must be received by the due date and time assigned at the submittal location specified herein. **Any response not received at the specified submittal location after the due date and time assigned will be returned unopened.** The City of Cottonwood reserves the right to reject any or all submittals, or to withhold the award for any reason it may determine, and to waive or not to waive any informalities in any submittal. All information regarding the content of the specific submittals will remain confidential until a contract is finalized or all proposals are rejected.

The City is an equal opportunity employer and minority business enterprises and women’s business enterprises are encouraged to submit SOQ.

SUBMITTAL DUE DATE: Tuesday April 12, 2011 AT 3:00 P.M. Arizona TIME

SUBMITTAL LOCATION:

Cottonwood City Hall
Attn: City Clerk
827 North Main Street
Cottonwood, AZ 86326

Marianne Jiménez, City Clerk

Publish Dates: **March 23 and 30, 2011**

PUBLISHERS AFFIDAVIT REQUIRED